

# ***PALMER SCHOOL INSTRUMENTAL MUSIC PROGRAM***

***2016-2017 SCHOOL YEAR***

Dear Parents:

The Palmer School Instrumental Music Program is ready for another wonderful year of music! Last year we had over 150 children discovering the enjoyment of playing a musical instrument, and they gave several delightful and entertaining performances during the school year. We are extremely proud of their fine accomplishments!

**LESSONS: Private lessons** are offered on piano, violin, cello, drums, and guitar and are either 30 or 45 minutes in length and once or twice a week. **Small group lessons** are offered on violin, flute, clarinet, alto sax, trumpet, baritone horn, trombone, drums, and guitar and are 30 minutes in length once a week. There is also a **weekly band class** for those brass, woodwind and percussion students who are advanced enough for this group experience. Lessons take place during the school day and also after school during the extended day hours. The scheduling of lessons is done at your discretion and that of your child's classroom teacher. Please see registration form for instrument-specific age/grade recommendations. In some cases we are also able to offer **private lessons in your home**. Lessons do continue during the summer for those who wish, but there is a separate sign-up for that at the end of the school year.

**MUSIC TUITION:** Music tuition is billed in advance each month (except for the first monthly payment which is due with the registration form) over a nine-month period, October to June. Tuition is as follows:

<u>Lessons at School</u>	<u>Lessons at Home</u>
\$115 per month for 30-minute private lessons	\$136 per month for 30-minute private lessons
\$172 per month for 45-minute private lessons	\$204 per month for 45-minute private lessons
\$98 per month for 30-minute group lessons	
\$37 per month for band	

**There are 9 installment-type payments. Each private student receives 29 lessons in the course of the school year and each group student receives 32 lessons.** You have the option to pay by check or credit/debit card (see registration form). Any music books or supplies your child may need will be billed as a separate item.

**INSTRUMENTS:** Piano students must have a piano or appropriate keyboard on which to practice. Drum students need a drum pad and drum sticks. Renting a violin, cello, or guitar requires that you take your child with you to the music store so as to obtain the correct instrument size. House of Woodwinds in San Ramon, Campana Music in Lafayette and C&L Music in Concord are excellent stores for the rental of instruments.

**REGISTRATION:** We would like to have all registration forms as soon as possible so that we can begin to work on a lesson time for your child. **CONTINUING STUDENTS MUST ONCE AGAIN FILL OUT THE REGISTRATION FORM.** The Instrumental Music Program runs all school year and you will only need to sign up once per year. You will be notified regarding your child's lesson day and time, and lessons will begin the week of September 26th. We are looking forward to working with your child!

Sincerely yours,  
Ryan Habegger  
Instrumental Music for Children



**PALMER SCHOOL INSTRUMENTAL MUSIC REGISTRATION**

**Student Name(s)** \_\_\_\_\_

**Grade(s)** \_\_\_\_\_ **Homeroom Teacher** \_\_\_\_\_

**Parent's Name (for billing)** \_\_\_\_\_

**Street** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **E-mail Address** \_\_\_\_\_

**Mother's Work Phone** \_\_\_\_\_ **Mother's Cell Phone** \_\_\_\_\_

**Father's Work Phone** \_\_\_\_\_ **Father's Cell Phone** \_\_\_\_\_

**Preferred monthly statement delivery method (choose one):**      **Mail**       **E-mail**

**Would you like to make monthly payments automatically via credit card? Yes**       **No**

(If yes, there is no need to include payment with this registration form and you will be contacted to set up payments.)

**Private Lessons:**

- Piano**
- Violin**
- Cello**
- Guitar**
- Drums**

**Group Lessons:**

- Violin**
- Flute**
- Clarinet**
- Alto Saxophone**
- Guitar**
- Trumpet**
- Trombone**
- Baritone Horn**
- Drums**

In general, students in 4th grade and up are able to play any of the above instruments. We recommend at least 3rd grade for drums and guitar. Children in all grades are able to play the violin, cello, and piano. Group lessons are recommended for all beginning violin students. If you are not certain which instrument your child should play, please do call to discuss it.

**Private Lessons *only*, please specify:**

- Lesson Location:**      **School**       **Home**
- Lesson Length:**      **30 Min.**       **45 Min.**
- Lesson Frequency:**      **Once A Week**       **Twice A Week (Double Tuition)**

**If you have signed up for private lessons at school and we are unable to accommodate your child with lessons at school, would he/she be able to have home lessons? Yes**       **No**

**If you have signed up for group lessons at school and there is no appropriate group for your child's level of advancement, are private lessons agreeable? Yes**       **No**

**Home and After-School Lessons, please indicate availability:**

- MONDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_
- TUESDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_
- WEDNESDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_
- THURSDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_
- FRIDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_
- SATURDAY** between the hours of \_\_\_\_\_ and \_\_\_\_\_

**Will your child be in the extended day program at the time of the lesson? Yes**       **No**

**Please indicate if your child has had instrumental music instruction previously or you have additional comments:**

## INSTRUMENTAL MUSIC LESSON REGISTRATION AND AGREEMENT

I, the undersigned, am the parent of a child who wishes to enroll in the Instrumental Music Program (“Program”) offered through Instrumental Music for Children, Inc. (“IMC”). This document is an agreement (“Agreement”) between myself and IMC.

IMC agrees to provide independent contractor/teachers who will provide instrumental music lessons to my child. I understand that IMC is agreeing only to provide qualified music teachers who will provide music lessons to my child as stated below. I agree to hold IMC and Palmer School, together with their agents, managers, and employees, harmless from any claim which does not arise from its duty to provide independent contractor/teachers who are qualified to give instrumental music lessons under this Agreement.

I understand that by signing this Agreement I am enrolling my child(ren) in the music Program for a full semester. I agree to pay IMC according to the following schedule: Music tuition is billed in 9 equal monthly amounts (4 payments the first semester, 5 payments the second semester) over the course of the school year and is due on the first of the month (unless other arrangements have been made). A late fee of \$5.00 will be charged for payments not received by the tenth of the month.

Each private student receives 29 lessons and each group student receives 32 in the course of the school year. One of these lessons is the recital rehearsal. Private students are allowed one excused absence per semester. In order to qualify for the one excused absence for a private lesson for the semester, I understand that I must call the child’s music teacher at least 24 hours in advance of the scheduled lesson to cancel the lesson. This includes absences due to field trips. If my child cannot make an afternoon lesson on a minimum day, I acknowledge that I must notify the teacher 24 hours in advance in order to avoid having the lesson counted as an unexcused absence. I understand that missed group lessons cannot be made up. In order to withdraw my child from the music Program, I understand that I must provide a two-week, advance written notice to IMC and that tuition will be assessed through the notice period whether or not the lessons are taken.

Please send this form along with your first monthly payment, (\$115 for 30-minute private lessons at school, \$172 for 45-minute private lessons at school, \$98 for group lessons, \$136 for 30-minute private lessons at home, \$204 for 45-minute private lessons at home), to IMC, P.O. Box 1934, Benicia, CA 94510, or turn it in to the school office. **Make checks payable to IMC. A registration form that is not accompanied by the first payment will be assessed the late fee for the first month, unless payments will be made by credit card.**

If my child continues in the Program in the second semester, I understand and agree that the same policies stated above apply.

\_\_\_\_\_  
**(Signature)**

*(For Electronic Signature, please type your first and last name to indicate acknowledgement and acceptance of the above Agreement.)*

\_\_\_\_\_  
**(Date)**