

# ***THE RHEEM ELEMENTARY GUITAR ENSEMBLE***

***2018-2019 SCHOOL YEAR***

Dear Parents:

The Rheem Guitar Ensemble is going into its 7th successful year and we are extremely proud of the accomplishments of our young musicians! Last year our students made great progress and gave a delightful performance in the spring!

**CLASSES:** Classes will take place Thursdays from 3:10-4:10 in Room 25 and are available to all 3rd, 4th and 5th grade students. The program is open to students attending Roadrunner Club and also to students who may wish to stay just for the lessons. The classes will include instruction of proper fingering, fretting, and plucking techniques, chord formation, strumming, and reading various types of guitar musical notation with a concentration on the enjoyment of playing in an ensemble. There is no prior musical experience necessary for participation.

**DATES:** The class will begin October 4th and there will be 29 class meetings in the course of the school year.

**TUITION:** The tuition is paid in equal monthly installments of \$93 over a nine-month period, October to June. There is a \$20 materials fee to cover the cost of music and books. Music tuition is billed in advance each month (except for the first monthly payment which is due with the registration form). You have the option to pay by check or credit/debit card (see registration form). Checks can be made payable to "IMC."

**INSTRUMENTS:** Students will need to provide their own guitar to use. Lamorinda Music and Campana Music in Lafayette are good stores for the rental of instruments. When possible, acoustic guitars are preferable since access to electrical outlets is limited.

**REGISTRATION:** Please mail or e-mail the attached registration form to IMC at the address below. Payment for \$93 is also due with the registration form (unless payments will be made by credit card) and it should be sent to the PO Box address below. Checks can be made payable to "IMC." Parents must also complete the Rheem online registration process through the PTA website.

Please let us know if you have any questions. We are looking forward to working with your child!

Sincerely yours,  
Ryan Habegger  
Instrumental Music for Children



**DONALD RHEEM ELEMENTARY GUITAR CLASS REGISTRATION**

**Student Name(s)** \_\_\_\_\_ **Grade(s)** \_\_\_\_\_

**Parent's Name (for billing)** \_\_\_\_\_

**Street** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **E-mail Address** \_\_\_\_\_

**Mother's Work Phone** \_\_\_\_\_ **Mother's Cell Phone** \_\_\_\_\_

**Father's Work Phone** \_\_\_\_\_ **Father's Cell Phone** \_\_\_\_\_

**Preferred monthly statement delivery method (choose one):**      **Mail**       **E-mail**

**Would you like to make monthly payments automatically via credit card? Yes**       **No**   
(If yes, there is no need to include payment with this registration form and you will be contacted to set up payments.)

**Will your child be in Roadrunner Club at the time of the class?**  
**Yes**       **No**

**Every ASEP class requires a second adult be present so we need parent volunteers. If you volunteer, you will receive a discount on tuition. Are you interested in volunteering (or at least discussing the possibility)?**  
**Yes**       **No**

**If your child has had any instrumental music instruction elsewhere, please describe it:**

**\*\*\*PLEASE BE SURE TO READ AND SIGN  
THE REVERSE SIDE (PDF PAGE 3) OF THIS FORM.**

## INSTRUMENTAL MUSIC CLASS REGISTRATION AND AGREEMENT

I, the undersigned, am the parent of a child who wishes to enroll in the Instrumental Music Program (“Program”) offered through Instrumental Music for Children, Inc. (“IMC”). This document is an agreement (“Agreement”) between myself and IMC.

IMC agrees to provide independent contractor/teachers who will provide instrumental music instruction to my child. I understand that IMC is agreeing only to provide qualified music teachers who will provide music instruction to my child as stated below. I agree to hold IMC, together with its agents, managers, and employees, harmless from any claim which does not arise from its duty to provide independent contractor/teachers who are qualified to give instrumental music instruction under this Agreement.

I understand that by signing this Agreement I am enrolling my child(ren) in the music Program for a full semester and that payment is due for the entire semester. I agree to pay IMC according to the following schedule: Music tuition is billed in 9 equal monthly amounts (4 payments the first semester, 5 payments the second semester) over the course of the school year and is due on the first of the month (unless other arrangements have been made). A late fee of \$5.00 will be charged for payments not received by the tenth of the month.

Each student receives 29 classes in the course of the school year. Due to the progressive nature of the class, students are not allowed to drop out and then return to classes during the course of the school year. Missed classes cannot be made up. In order to withdraw my child from the music Program, I understand that I must provide a two-week, advance written notice to IMC and that tuition will be assessed through the notice period whether or not the classes are taken.

Please send this form and your first monthly payment of \$93 to IMC, P.O. Box 1934, Benicia, CA 94510. **Make checks payable to IMC. A registration form that is not accompanied by the first payment will be assessed the late fee for the first month, unless payments will be made by credit card.**

If my child continues in the Program in the second semester, I understand and agree that the same policies stated above apply.

---

**(Signature)**

*(For Electronic Signature, please type your first and last name to indicate acknowledgement and acceptance of the above Agreement.)*

---

**(Date)**